

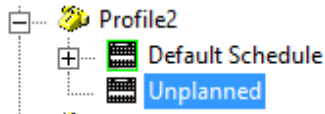
# Activate an unplanned schedule in Attendant

This article includes instructions for activating an unplanned schedule in Interaction Attendant. For more information, see the following Interaction Attendant help topics:

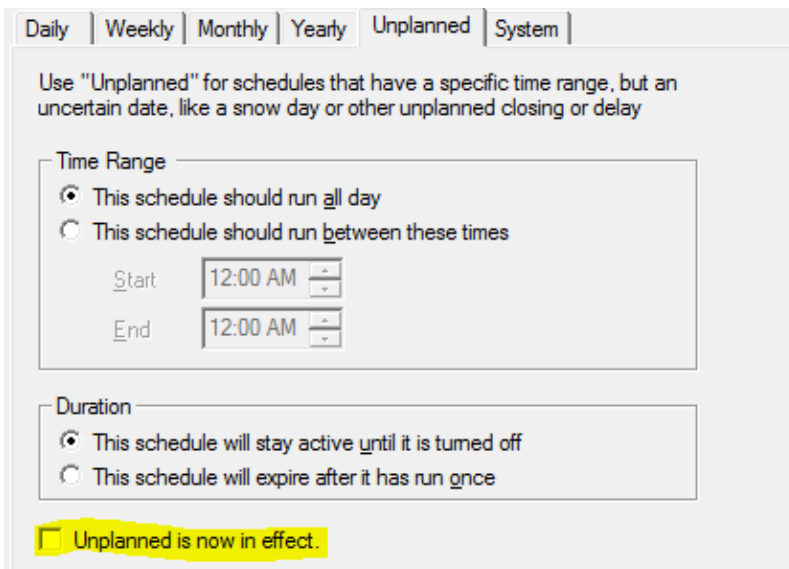
Interaction Attendant: [Unplanned Schedules](#), [Remotely Activate and Unplanned Schedule](#)

## How to activate the schedule

1. Start Interaction Attendant and select the profile and unplanned schedule to activate.



2. On the right side pane, scroll down to the schedule type to see the configuration.



A screenshot of the 'Unplanned' schedule configuration pane. The pane has tabs for 'Daily', 'Weekly', 'Monthly', 'Yearly', 'Unplanned', and 'System'. The 'Unplanned' tab is selected. The text reads: 'Use "Unplanned" for schedules that have a specific time range, but an uncertain date, like a snow day or other unplanned closing or delay'. There are two sections: 'Time Range' and 'Duration'. In the 'Time Range' section, the first radio button is selected: 'This schedule should run all day'. Below it are 'Start' and 'End' time pickers, both set to '12:00 AM'. In the 'Duration' section, the first radio button is selected: 'This schedule will stay active until it is turned off'. At the bottom, there is a checkbox labeled 'Unplanned is now in effect.' which is currently unchecked.

3. To activate the schedule, select the check box with your schedule name followed by "...is now in effect."
4. Publish the Interaction Attendant configuration.